



BOARD OF TRUSTEES POLICY EMERGENCY CLOSING

The Director is authorized to close the library or shorten operating hours in instances of inclement weather conditions and/or building maintenance problems. If the Director cannot be contacted, the following staff positions, in the order listed, shall make the decision whether to close the library or shorten operating hours:

Fiscal Officer

Department Managers

Senior-in-Charge

Adopted by the Board of Trustees 10-19-98; Updated 10-15-13